

ENMU Ruidoso Branch Community College

Master Syllabus

Course Information:

Semester: Fall **Year:** 2007

Course #: ANTH 233 **Title:** People and Cultures of the World

CRN#: 12625_U **Credits:** 3

Instructor Information:

John Howard, joncom1000@yahoo.com

Director of Distance Education

South Dakota State University

605-688-4156

Office Hours:

Since this is a web course (and since I live in South Dakota) I will have "virtual" office hours for this course via email system to let me know of any concerns or anything you need to talk to me about. We can set up a chat session to talk to me in "real time." If there is interest, I will have course chat sessions. I will post days and times when

Course Rationale:

Many students tend to shy away from anthropology, thinking that it is boring and non-relevant. But when we consider that anthropology is basically the study of where we came from, and why we do things the way we do, it becomes very relevant. I think, and hope, you will find this course very interesting. As our world becomes more diversified, knowing about the cultures of our world becomes increasingly important.

Course Description:

People and Cultures of the World. Three credit hours. The diverse societies that exist in various geographical areas with emphasis on understanding relationships between cultural systems and natural environments.

Text:

Haviland, W.A. (2002). *Cultural Anthropology: The Human Challenge* (12th ed.). United States: Wadsworth

Expected Student Outcomes:

1. Demonstrate general understanding of “culture” as it is applied to peoples around the world.
2. Enhance knowledge and understanding of practices of the discipline of cultural anthropology and cu
3. Demonstrate knowledge of the belief systems and interpersonal relationships of other cultures.
4. Demonstrate increased understanding of differences and similarities of various cultures around the w
5. Demonstrate increased understanding of cultural connectedness to the natural environment and geog
6. Demonstrate increased understanding and appreciation for the cultural diversity of the local area.

Integration of Critical Skills:

Students will demonstrate the acquisition of critical skills selected by the ENMU-Ruidoso campus. These skills will be evidenced by weekly, unit, and end of course writing assignments and a comprehensive group project that shows critical thinking skills, college level writing ability, acceptable computer use, and group work.

Requirements for Course:

Activity	Grade Calculation
Two Exams @ 100 pts each	Totaled for one grade of 200 pts.
Five written Assignments @ 100 pts each	Totaled for one grade of 500 pts.
Five Module Quizzes @ 20 pts each	Totaled for one grade of 100 pts.
Participation (Discussion Board) @ 100 pts	This will be based on your discussions of the writing assignments. There will be available for each part of the course and will be awarded based on your participation on the Discussion Board. A total of 100 pts in this area.
Research Project @ 100 pts	One Grade of 100
Total Possible Points = 1000	

Your final grade will be determined by the average out of 1000 possible points (rounded to the nearest whole number). The following grading scale will be used:

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	<60%

Exams/Quizzes:

Exams will be in essay format. You will be given five questions worth twenty points each and will have one hour to complete the exam. They will be taken on-line and timed. Make sure you know the dates the exams will be available and how much time you have to take the exam. If you go beyond the time limit, the computer will not allow you to submit any more answers. You cannot stop an exam once you have started it... so make sure you are ready before you start. If need be, lock yourself in a room by yourself (with food and other goodies) so you are sure there will be no interruptions. You will have one exam after Part Two, and the second exam after Part Four. They are not comprehensive, meaning the first exam will only cover the material from Parts One and Two, and the second exam covering the material from Parts Three and Four.

Quizzes: You will have one quiz for each part of the course. In the overview of each part, I have listed a number of questions, and your quiz will be four of these questions picked at random. Each question will be worth 5 points, for a total of 20 points for each quiz. You **are** allowed to discuss these questions on the Discussion Board prior to the quiz, and I encourage you to do so. This is also part of your participation grade.

Participation:

Because this is an on-line course, your participation in the discussion area is very important. For each part of the course I will assign a few questions that relate to the chapters you are reading. Use your own judgment, but, keep in mind that in an online class much of your learning will come from the opinions, views, and comments from other classmates. We learn from each other. Using the Discussion Board to discuss the questions is an excellent way to get other opinions, ideas, before you take your quiz for that part of the course..

Remember, participation is part of your final grade. I will not "hound" you for lack of discussion on your part. It's your choice. Each part of the course will carry 20 participation points. I have included a "discussion rubric" under "Course Documents" which gives you a good idea as to what I look for in "rich" discussions.

As you can see, I value student participation in my class. I truly believe that you will do much better in this class when you are involved and are interacting with others.

Research Project:

At some point in the course, near midterm, I will post topics that will be available to all students. Each student will research their selected topic and prepare a formal paper for me and the rest of the class. The paper will be a minimum of five typed pages (double spaced, 1 inch margins) of text, a title page, and

a complete bibliography (the title page and bibliography are not part of the five pages). I will give you the instructions on how and where to post this assignment later in the course. This is an important assignment. It is worth 100 of the 1000 points for the course. Use them to your advantage. Don't be afraid of this project. Students from past semesters have told me that this was a fun project (after they got into it). This is also not an assignment that you should put on hold until the last week of the class. Since you will have close to a full half semester to complete the paper, I expect the quality to be reflective of a college level student. I will include some notes as to what I'll be looking for in the "Course Documents" area.

Make-up and Late Work

All assignments will be "open" for a number of days; therefore, late work will not be accepted. If there is any reason that you will not be able to complete an assignment on time, contact me immediately. I reserve the right to make the final decision whether a late assignment will be accepted or not. Also, keep in mind that a difficulty with your equipment (computer) is not a valid reason for a request to turn in an assignment late.

A few helpful hints about this course:

Use and read the Discussion Board often. Students from last semester told me this helped them quite a bit with assignments. You get the chance to discuss what you are thinking about the assignment before you submit it to your advantage!! It is also required to interact with the other students on each assignment.

I can monitor how many times you log-on to the course, how many messages you read, and how many you answer. Participation is important in this class, and will be part of your grade. You will find that the more discussion you have, the better the quality of your work will usually improve.

Pay attention to the availability dates for your assignments. Assignments will be "open" during a time frame. Note the date and time it opens, and the date and time it closes. Once it closes, you will not be able to access it. It is important to be familiar with these dates and times, and to submit all assignments on time. I will not accept late work. In other words, New Mexico time.

Create a new folder on your desktop, label it "Web Files" and save all files that you are going to submit for this course. Or, if you do your work at a computer lab, carry a floppy to save your files. This way you know exactly where to go when it comes time to up-load files into the course. You will also have all the files for future reference, if needed. Submit all assignments using Microsoft Word or in Rich Text Format. If you do not have MSWord, let me know what you will be using so I can be prepared on my end. **Do not use Word Perfect.** Also, let me know as soon as possible if you are having problems opening any assignments or files.

You may experience problems if AOL is your internet provider. This is being worked on, but I don't know if it will be resolved. To avoid any problems, after you sign on to AOL, minimize it, then use the Internet Explorer browser. I recommend using Firefox as your browser for internet classes (www.firefox.com).

You will need to update your "java script" for this course. It's a good idea to update this script regularly. The tools, and content will just not work if you have not updated, or installed the latest version of Java. To do this, go to www.java.com and download/install the latest version. It's free.

If you have problems logging in through the Ruidoso homepage, you can also login through the links to We campuses (Portales and Roswell). If you are having any problems logging in (after trying all three locations) in Roswell and let me know via email.

Just because this is a web-course, does not mean that you cannot come to my office if you have problems. I'm in South Dakota and I'm sure you don't want to make a trip up here for an office visit. If you need to talk "real time," let me know and we can schedule some time in the chat room, or work out other arrangements.

No Smoking on Campus:

A new NM State Statute became law June 15th, 2007. The Dee Johnson Clean Indoor Air Act prohibits smoking at all workplaces and public facilities. In order to comply with the new provisions of the law, effective immediately, smoking is banned inside, or within 30 feet of any ENMU property or leased facilities including Ruidoso High School, Lincoln County Works, the Construction Trades shop, and any other location where classes are held.

Cell Phones Prohibited in Classrooms:

Cell phones, whether set to audibly ring or vibrate, are prohibited from all classrooms. Students needing a cell phone for emergency use may seek instructor approval prior to bringing a cell phone to class.

Student Code of Conduct:

For the complete Student Code of Conduct please refer to the Student Handbook available at <http://www.enmu.edu/studentlife/handbook/conduct.shtml>. Instructors at ENMU-Ruidoso will not tolerate poor student behavior including plagiarism.

Plagiarism is:

Offering the work of another as one's own,

Offering the work of another without acknowledgment or

Failing to give credit for quotations or essentially identical expressions of material taken from books, encyclopedias, magazines, other reference works, term papers, reports or sources of any other individual.

Punishment is let up to the instructor and may range from a written warning to expulsion from the university.

Americans with Disabilities Act:

If you have physical or learning needs that require accommodation, contact your instructor or Sue Kluthe, Student Affairs Coordinator (257-2120) at the beginning of the semester. All efforts will be made to accommodate these needs or to provide equipment

necessary to accomplish the requirements for this course. Discussions and documentation will be kept confidential.

Course Cancellation Policy:

Classes may not be cancelled by the instructor. If the instructor is ill or unable to hold class for reasons beyond his or her control, a substitute instructor will hold class or students will be given the opportunity to make up missed class time through an alternative meeting time (agreeable to all students) or by completion of an outside assignment.

Last Word:

(Whew!!!!) I know there is quite a bit to remember and many rules and regulations here, but we will never sit in the same room to discuss these issues, so we have to do it now. The key to this course is collaboration and discussion. The more you get involved in the discussions, the more we all will learn. Remember, I'm an e-mail away if you have any concerns or questions. See ya on-line!!