

2009 Annual Safety and Security Report

The "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998," commonly referred to as the "Clery Act", requires institutions of higher education receiving federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community.

As provided by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, enrolled students are entitled to request and receive a copy of the Security Report for the ENMU Ruidoso Branch Community College campus. The report includes statistics for the past three years concerning crimes and incidents (whether they occurred on campus, in off-campus buildings or property owned or controlled by the College, or on public property adjacent to campus) reported to the President's Office. The report also provides campus policies and practices concerning security—how to report sexual assault and other crimes, crime prevention efforts, policies/laws governing alcohol and drugs, victims' assistance programs, student discipline, campus resources and other matters. You may obtain a copy of this report by contacting the Student Advising Center in person at 709 Mechem Dr. or online by accessing the following Internet address: <http://www.ruidoso.enmu.edu/docs/safetysecurityrpt.pdf>.

I. Procedures for reporting crimes and other emergencies

A. Timely Warnings:

In the event that a situation arises, whether on or off campus, that, in the judgment of the President's Office, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the College e-mail system to students, faculty, and staff.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the President's Office may also post a notice on the campus-wide electronic bulletin on the College web site at <http://www.ruidoso.enmu.edu> providing the College community with more immediate notification. The electronic bulletin is immediately accessible via computer by all faculty, staff and students. Anyone with information warranting a timely warning should report the circumstances to the President's Office, by phone (575)257-3006 or in person at ENMU-*Ruidoso*, at 709 Mechem Dr.

In an immediate emergency, the phone intercom system will be utilized in addition to e-mail and web posts.

B. Reporting the Annual Disclosure of Crime Statistics to DOE

The Safety/Security Committee complies with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Safety/Security Committee have responsibility for gathering statistics, identifying reportable crimes, and reporting/publishing statistics to Department of Education, to the FBI, and to the public. Statistics are reported in different formats and categories depending upon legal requirements: FBI reports include different crimes from the Clery Act, while the Clery Act requires statistics to be reported from a wider geographic area than the FBI (e.g., adjacent public property and off-campus student organization properties), and also requires reports of student disciplinary referrals in addition to arrests for drug, alcohol, and weapons offenses. Further, the Clery Act mandates the collection of information regarding crimes from non-law enforcement "campus security authorities" having "significant responsibility for students or campus activities", while FBI statistics include only crimes reported to the police.

The 2009 Campus Security Report has been compiled for the 2008 calendar year from statistics based upon crime reports received by the President's Office and the Safety/Security Committee; from crime statistics received from the Ruidoso Police Department who have jurisdiction. It can be viewed at:

<http://www.ruidoso.enmu.edu/docs/safetysecurityrpt.pdf>

The Safety/Security Committee urges that all crimes be promptly reported to the President's Office. As noted above, the campus also surveys "campus security authorities", which include those officials having significant responsibility for students or campus activities (e.g., Vice President of Student Learning, Student Advising Center, physical plant and faculty).

The President's Office reports on arrests and referral for liquor, drug, and weapons violations occurring on campus, at non-campus buildings, and on public property adjacent to campus.

Non-police campus security authorities receiving reports of crimes may forward the information to the President's Office. These reports are confidential unless the victim gives permission to document identifying information or for police to investigate.

To Report A Crime:

Contact the Ruidoso Police Department:

- 9-1-1 (emergency only),
- Monday–Friday 8 a.m. to 5:00 p.m. (575)258-7368 (non-emergency),

- after hours and weekends (575)258-7368

Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the Residential Halls should be reported to the President's Office. In addition you may report suspicious activity to the following areas:

- Vice President of Student Learning: 257-3006
- and/or Student Advising Center: 257-3007

C. Annual Safety and Security Report for ENMU-*Ruidoso*

Each year the Safety and Security Report for ENMU-*Ruidoso* is written and updated. The report explains the composition and scope of security and specific safety measures. Included in the report are explanation of how the students and employees are notified of emergency situations, how to prevent and report crimes, and information about sexual assault services and how to contact the registered sex offenders public registry. The Safety and Security Report is published each October 1st on the ENMU-*Ruidoso* web site at <http://www.ruidoso.enmu.edu/docs/safetysecurityrpt.pdf>.

D. Right to Know:

The chart below describes the various ways ENMU notifies the public of the safety and security of our campus:

Action	Web Address	Printed Copies	Other
Annual Safety and Security Report	http://www.ruidoso.enmu.edu	Information Desk	
DOE Crime Stats	http://ope.ed.gov/security/InstDetails.aspx	Information Desk	Shows 3 years of data. Most recent years is 2007

II. Policies concerning the security of, and access to, campus and security considerations used in the maintenance of campus facilities

Non-Residential Buildings Our campus is located at 709 Mechem Dr., Ruidoso, NM. Burglars or other individual intent on crime may target this campus. Although the building can be accessed by key after business hours, the building is locked and alarmed after 9 pm. It is essential that staff, faculty, and students cooperate to keep closed facilities locked. To ensure that unauthorized individuals do not enter campus buildings, **DO NOT** prop doors open or leave doors unlocked if you enter after hours. **DO NOT** open the door for individuals you do not know. In addition, protect the security of campus keys, report immediately the loss or theft of keys to the ENMU-*Ruidoso* Physical Plant (257-2120) or to the President's Office (257-3006).

III. Policies concerning campus law enforcement

Our policy at this time is to contact the Ruidoso Police Department in case of an emergency.

- o 9-1-1 (emergency only),
- o Monday–Friday 8 a.m. to 5:00 p.m. (575)258-7368 (non-emergency),
- o after hours and weekends (575)258-7368

IV. Policies and procedures encouraging accurate and prompt reporting of all crimes to local police

All crimes should be promptly reported to the Ruidoso Police Department. As noted above, the campus also surveys "campus security authorities", which include those officials having significant responsibility for students or campus activities (e.g., President's Office, Vice President of Student Learning, Student Advising Center, physical plant, and faculty).

V. Policy encouraging pastoral and professional counselors, if allowed by institution, to inform clients of voluntary, confidential crime reporting procedures

Students in need of pastoral and professions counselors are encouraged to contact the following.

- **The Counseling Center: 257-5038**
- **COPE: 257-4916**
- **HEAL: 378-6378**

VI. Programs to inform students and employees about campus safety procedures and to encourage students and employees to be responsible for themselves and other with regard to safety and crime prevention:

The ENMU-*Ruidoso* Safety/Security Committee meets monthly to address safety concerns on the campus. There are weekly checks of the campus for lighting. Students and employees are encouraged to notify the Physical Plant or the President's Office if one sees a security or hazard problem.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. When time is of the essence, information is released to the college community through security alerts that are sent over the College's electronic mail system and intercom.

VII. Policy concerning monitoring and recording student off-campus criminal activity through local police, including student organizations with off-campus housing

The ENMU-*Ruidoso* campus does not track or monitor law enforcement proceedings against students for offenses that take place off campus other than by collecting the required statistics on crimes that occur at specified off-campus locations as required by the Clery Act.

VIII. Alcohol policy

ENMU-*Ruidoso* prohibits the possession, use, or distribution of alcoholic beverages on College property or at authorized College events, or possession, use, or distribution of alcoholic beverages or their containers in College owned structures.

IX. Drug policy

ENMU-*Ruidoso* is a drug-free campus. Drug and alcohol abuse on campus poses a serious threat to the health and welfare of faculty, staff and students; impairs work and academic performance; jeopardizes the safety and well-being of other students and members of the general public; and conflicts with responsibility of ENMU-Ruidoso to foster a healthy atmosphere for the pursuit of education and service.

The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited on the premises of ENMU-Ruidoso, including, but not limited to its campus grounds, facilities, vehicles, or any activity held on campus premises.

X. Weapons Policy

The possession and carrying of firearms, loaded or unloaded, is prohibited on the ENMU-*Ruidoso* campus, except in the following cases: certified New Mexico Peace Officers engaged in the official performance of their assigned duties; approved University experiments and/or projects; and other approved academic use. All requests, exceptions, and interpretations of this policy will be managed by the Vice President of Student Learning. The decision of the Vice President may be appealed to the President of ENMU-*Ruidoso*. The decision of the President in these matters shall be final.

XI. Description of drug and alcohol abuse education programs (may cross-reference HEA materials)

ENMU-*Ruidoso* students and employees with substance abuse problems (including alcohol) create a health

and safety risk for themselves and for others. Such abuses can also result in a wide range of serious emotional and behavioral problems.

ENMU-*Ruidoso* refers students for out-patient and /or in-patient treatment who are troubled by a substance abuse problem. All information that regulate confidentiality will be treated in accordance with College polices, state and federal laws. A student's decision to seek assistance will not be used in connection with any academic determination or as a basis for disciplinary action.

LOCAL, STATE & FEDERAL LEGAL SANCTIONS Legal Sanctions – Laws Governing Alcohol

The State of New Mexico sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Office of Public Safety.

A violation of any law regarding alcohol is also a violation of the ENMU-*Ruidoso*'s Standards of Behavior and will be treated as a separate disciplinary matter by the College.

XII. Sexual assault programs to prevent sexual offenses and procedures if an offense occurs

Educational Program Description: The Student Advising Center, Counseling Center, Ruidoso Police Department, H.E.A.L, and COPE provide education and information about sexual assault, dating and domestic violence, and stalking. The programs explain laws and definitions, suggest strategies to increase safety, and dispel the common myths about sexual assault. The Student Advising Center, Counseling Center, Ruidoso Police Department, H.E.A.L, and COPE also provide assistance for survivors of sexual violence and their families and friends. Assistance includes crisis counseling, information about reporting to law enforcement and questions help with academic problems and referrals to other campus and community resources.

If the offense occurs: If you are a victim of sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. ENMU-*Ruidoso* strongly advocates that a victim of sexual assault report the incident in a timely manner to the Ruidoso Police Department. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a Ruidoso Police Officer. Filing a police report with a Ruidoso Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim.
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam).
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

XIII. Information on a student's option to notify law enforcement authorities

The victim of assault may choose for the investigation to be pursued through the criminal justice system and the College discipline code, or only the latter. The President's Office will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available from the Counseling Center.

XIV. Notification to students of on-and-off campus sex offender victim services

Ruidoso Police Department, Counseling Center, HEAL and COPE provide assistance for survivors of sexual violence and their friends and families. Assistance includes crisis counseling, information about reporting to law enforcement and help with academic and housing problems. Referrals to other campus and community resources are made as well. Every effort is made to keep the victim informed of the outcome of the accusation and hearing. Final determination of disciplinary action is conveyed to both the alleged victim and the alleged violator.

XV. Notification that institution will assist victim with changes in academic and living arrangement

Student victims have the option to change their academic situations after an alleged sexual assault, if such changes are reasonably available. Contact the Student Advising Center, at 257-3007.

XVI. Procedures for disciplinary action for alleged sex offenses, including a clear statement that:

The College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook at <http://www.ruidoso.enmu.edu/docs/studenthnbk.pdf>.

Where there is cause to believe that the College policy prohibiting sexual misconduct has been violated, the College will initiate disciplinary review. The College is obligated to protect the rights of the accused as well as of the victim.

Accusations of sexual misconduct will be investigated by the Vice President of Student Learning according to campus policy and student discipline conduct procedures.

XVII. Procedure for disciplinary action and sanctions the institution may impose following a final determination of a sex offense disciplinary proceeding

The Standards of Behavior in the student handbook details the procedure for disciplinary actions. Refer to the complete Standards of Behavior found at <http://www.ruidoso.enmu.edu/docs/studenthnbk.pdf>.

Disciplinary actions or sanctions may include, but are not necessarily limited to, admonition, warning, and probation, suspension of rights and privileges, restitution, suspension from the College.

Even if the criminal justice authorities choose to prosecute, the College can pursue disciplinary action.

XVIII. Statement advising campus community where law enforcement agency information provided by state concerning registered sex offender may be obtained.

The State of New Mexico requires a sex offender residing in this state shall register with the county sheriff for the county in which the sex offender resides.

Sex offenders are also required to list the locations of all institutions of postsecondary education where they volunteer, enrolled, or employed.

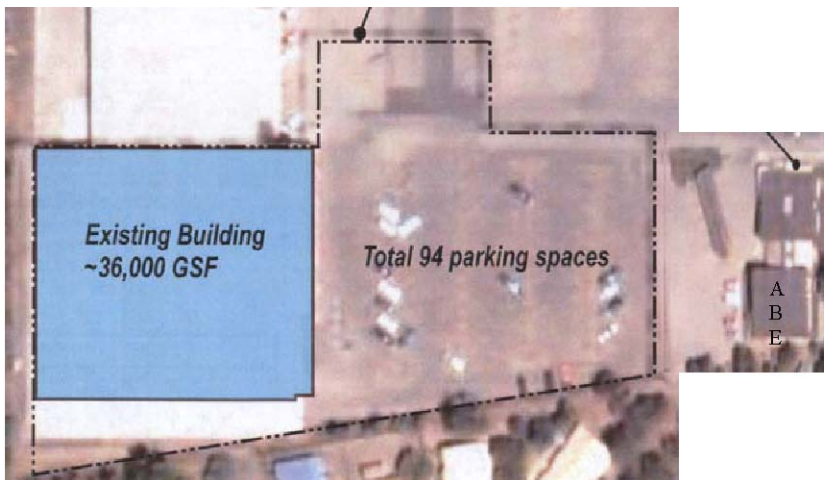
The State of New Mexico maintains a database identifying all such persons and makes it available to the public. The New Mexico Sex Offender Information page is located at:

www.nmsexoffender.dps.state.nm.us.

The campus community can also obtain information by contacting the Lincoln County Sheriff's Department at (575)648-2341.

XIX. ENMU-*Ruidoso* Map and Boundaries

ENMU-*Ruidoso* existing campus is one building on 2.5 acres at 709 Mechem Dr. and the New Mexico Works Center at 707 Mechem Dr., Ruidoso. NM.



XX. Status of Campus Safety

ENMU-*Ruidoso* campus is a very safe institution. Murder, non-negligent manslaughter, and rape have not occurred on campus

XXI. Crime Statistics

Uniform Crime Report (UCR) is a program of City, County and State Agency crime statistic Contribution. This program provides a nationwide view of crime based on the submission of statistics by law enforcement agencies throughout the country.

Crimes	2008	2007	2006
Criminal Homicide:			
Murder and non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex Offenses:			
Forcible	0	0	0
Non-forcible	0	0	0
Arrests for:			
Liquor law violations	0	0	0
Drug abuse violations	0	0	0
Weapon law violations	0	0	0
Robbery	0	0	0
Aggravated assault	3*	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

*On public property adjacent to ENMU-*Ruidoso*

XXII. Campus Security - A Shared Responsibility

A campus community is one that relies on a peaceful, safe, and secure environment. Preserving this environment is a responsibility everyone on campus must share. Members of the campus community are asked to be aware of and adhere to the policies described in this report and to be familiar with the nature of crime on campus.

Being realistic about our risks is especially important. Believing we are safe from harm may give us peace of mind, but even communities with relatively low crime rates can experience increases in the number and seriousness of crimes. We each must make an effort to minimize opportunities for criminals and rely on ourselves and each other for our personal safety.

Do YOUR part to make our campus a SAFE place!

- BE ALERT for suspicious characters, dangerous situations
- BE CAUTIOUS so you won't become a crime statistic
- PROTECT YOURSELF--be on guard all the time
- WATCH for suspicious characters or dangerous situations
- BE SECURITY-CONSCIOUS--watch out for others and their property

IF YOU DRIVE A CAR

- DRIVE with doors locked and windows rolled up.
- LOCK doors and trunk when parking. Take your keys.

- STORE valuables in a locked trunk. Or, take them with you.
- PARK in well-lit areas.

WHEN YOU'RE WALKING

- DON'T WALK ALONE - get a friend or classmate to go with you --especially at night.
- WOMEN should take extra precautions - DRESS FOR FREEDOM OF MOVEMENT -- no long confining skirts, clogs, platform shoes, easy-to-grab capes, etc.
- KEEP PURSE tucked closely under your arm. Don't overload yourself with bundles.
- BE RESPONSIBLE - report all crimes (actual, attempted or suspected) to police or campus officials.