

ACADEMIC COUNCIL MINUTES

September 16, 2008

Room 119

3:30 pm

MEMBERS PRESENT

Larry Blank, Holly Braden, Sarah Crewe, Bruce DeFoor, Ray Fleischmann, Dinah Hamilton, Jack McCaw, Steve Miller, Dawnn Moore, Cynthia Orozco, Jim Pawlak, Chad Smith, and Anne Twite.

MEMBERS ABSENT

GUESTS PRESENT

INFORMATION ITEMS

- Service Learning – Ryan Kluthe, Associate Director of EcoServants, gave a PowerPoint presentation on what Service Learning is and how it can be incorporated into the curriculum. Ryan offered to meet with anyone interested in pursuing this option.
- Department Reports
 - Ray Fleischmann – Ray’s math classes are full with two sections of each class. Tutors are desperately needed.
 - Steve – Classes are going well. He has received requests to offer Tuesday/Thursday classes instead of one day a week.
 - Bruce – He is putting together a Performing Arts Steering committee. The mural class will eventually be muraling on the south concrete wall. Bruce and Steve will be working on getting Photoshop software to students.
 - Sarah – Zoomba, disc golf, and yoga stretch will be offered during Fall II. Her academic class, Fit and Well, is going well.
 - Larry – Currently has 10 or 11 students. The program has one graduate and one getting her license.
 - Dawnn – HRTM enrollment is okay but Dawnn is working on increasing enrollment. There will be an advisory board meeting at the end of the month. Dawnn requested that all of the extra equipment and items not related to HRTM be removed from the kitchen. Resumes will be reviewed in order to hire a chef.
 - Dinah – PSY 202 will be offered Fall II. There have been a few problems getting books to students on time. Dinah has been including “Web Supported” functions in her live classes utilizing what she has learned in WebCT. Her students turn in their homework assignments, quizzes, etc., online, and it has been working very well.
 - Holly – All classes are full and deciding on quantity of books to order has to be revisited. Rosetta Stone will be purchased for the French class. Patrick McNulty will be tutoring Monday, Tuesday, and Wednesday afternoons. International Literacy Day went very well. PTK membership drive is beginning.
 - Jack – Science and Natural Resources is the new name for Jack’s department. Astronomy is new this fall. An online Geology class is being offered and several new online classes will be offered this spring. A field school will be offered next summer.

- Anne – Currently there are 25 online instructors teaching 38 courses. WebCT training will be held October 15. WebCT will be changed to Blackboard in Fall 2009. She attended an all-day training session at the high school.
- Cynthia – She finished her book, “No Mexicans, Women or Dogs Allowed: The Rise of the Mexican Civil Rights Movement,” and it will be out November of next year. Roger Cole is teaching an Ethics class. Cynthia and Jay Smith will be creating a campaign for the Museum class. History Day will be held March. The Cope Learning Center is being created at the Hubbard of which Cynthia is an advisory board member. Through this center, instructors of history, science and art can obtain educational items from the Smithsonian. A student approached Cynthia about forming a student Hispanic organization. The trip to Greece and Rome is being worked on by Cynthia, Holly and Judy. The Humanities Council is searching for Chautauqua performers.
- Chad – The adjunct faculty handbook needs updating and a full-time faculty handbook is needed. The student survey will be out this week. Department budget emails went out today.

ACTION ITEMS

- Faculty Advising – Juanita Garcia passed out a draft of the Faculty Advising Handbook. Juanita indicated that once a student has a degree plan they will be assigned a faculty advisor but the Advising Center will continue to work with students and faculty to ensure the goals of each student are reached. She requested suggestions and input on the handbook.

The next meeting is scheduled for October 9, 2008, at 3:30 p.m., Board Conference Room.

The meeting adjourned at 5:30 p.m.

Respectfully submitted for approval by:
Beth DeFoor
Executive Assistant to Dr. Michael Elrod
9-22-2008