

ACADEMIC COUNCIL MINUTES

May 6, 2008

ENMU-Ruidoso – Room 112

3:30 pm

MEMBERS PRESENT

Larry Blank, Holly Braden, Sarah Crewe, Bruce DeFoor, Ray Fleischmann, Dinah Hamilton, Jack McCaw, John McCullough, Chad Smith, and Anne Twite.

MEMBERS ABSENT

Cynthia Orozco

GUESTS PRESENT

Jim Pawlak

INFORMATION ITEMS

- Commencement Ceremony – Graduation will be held on May 10, 2008 at 5 p.m. at the Convention Center. Arrive by 4:30 p.m. for gowning and line up.
- 2008-09 Faculty Pay Policy – Chad reviewed the approved 2008-08 faculty pay policy pertaining to: increase from \$645 to \$665 per credit hour; HPE classes; performance stipend; directed or independent studies; co-op or internships and special pay rates. A tuition waiver is now available to part-time instructors. \$600 has been added to each budget for this purpose and lead faculty will be responsible for divvying it among their faculty as requested. A faculty or their spouse will be allowed one class up to four credits per semester. Dinah asked if children were included and Chad said he will check.
- Potential Title Change – In light of Dr. Elrod's recent title change to President, Chad asked for suggestions for titles to replace Lead Faculty. The AWE committee recommendation was Department Chair. The members agreed the title was appropriate and consistent with their duties.
- AWE Committee Update – In Cynthia's stead Holly and Bruce explained the course of action the committee followed in compiling the draft of the strategic plan. Chad said some changes have already taken place. For items faculty want to implement by fall, he suggested focusing on those not tied to money, i.e., instructor evaluations. Changes involving money will not take hold until February. The final document will follow approval channels: Academic Council, College Board, Board of Regents and possibly the Higher Education Department. It was decided that suggested changes should be emailed to Cynthia by June 1, and she will schedule a meeting to discuss the document further.
- Assessment Report to HED – Dr. Fleischmann said ENMU-Ruidoso will have to report to the HED by September 30, 2008, how certain areas are being assessed. The information will need to be on our website and some type of assessment object must be available. Dr. Fleischman distributed a 2007-08 Core Competencies Assessment template for everyone's review. Chad said a document proving ENMU-Ruidoso has made significant progress in its assessment initiatives has to be produced by May 2010.

ACTION ITEMS

1. Approval of April 15th minutes – Dinah moved and Holly seconded to approve. Motion carried.

2. Catalog Changes – Jack McCaw, Dinah Hamilton, and John McCullough reviewed their changes. Changes that need member’s input should be sent to Chad and he will in turn email to everyone.
3. Course and Lab Fee Review – Chad distributed a new course fees schedule and discussed some of the changes. Holly asked about EDF222 and Chad said he would add \$35 for a background check. The request for approval will go to the Board of Regents on June 25.

The next meeting is scheduled for August 12, 2008, at 3:30 p.m., Room 112

The meeting adjourned at 5:15 p.m.

Respectfully submitted for approval by:
Beth DeFoor
Administrative Assistant to Dr. Michael Elrod
7-2-2008