Fire Warden Training

Sponsored By ENMU – Ruidoso Safety & Security Committee

April 13, 2010
OBJECTIVES

- Review of fire safety
- Classifications of fires and fire extinguisher use
- Fire Warden responsibilities
- Evacuation of persons with disabilities
- Ruidoso Fire Dept. response and assembly area
- Confusing egress areas
- Fire prevention measures and evacuation plans
General Fire Safety

- Participate in all fire drills, if you hear alarm leave immediately.
- Close doors behind you as you go.
- Take office keys with you, if you can’t escape return to your office.
- Learn locations of all building exits, fire alarm pull stations and fire extinguishers.
- If you have to escape through smoke, get low and go under the smoke to your exit.
General Fire Safety

Before opening a door, feel the door. If it is hot, use your second way out.

If you are trapped, call 911 and tell them where you are located. Seal your door with rags.

If you have a disability, alert others of the type of assistance you need to leave the building.

STAY CALM!!
Fire Emergency Response

= RACE

- **R**escue – Rescue those in immediate danger if it can be done safely.
- **A**lert – Pull Fire Alarm, call 911 from campus phone
- **C**ontain – Close all doors.
- **E**xtinguish/Exit – Extinguish if safe to do so. If unable to do so or not trained exit the building.
Rescue those in immediate danger if it can be done safely.

You are no help to anyone if you become victim.

Make every attempt to rescue person, if unable to do so leave and get help.
Alert

There are 4 types of alarm systems:

1. Human activated – Pulling fire alarm, calling 911 from cell phone.

2. Smoke activated – Alarm activates when comes in contact with smoke, you may not see the smoke and the alarm will activate.

3. Heat activated – When temperature in area of alarm reaches certain point. (ex. 120 degrees)

4. Water flow indicators – When sprinkler head is activated.

Temperature at ceiling reaches approximately 155 degrees.
Contain

- Close all doors on the way out of the building.
- Closing all doors is crucial to prevent the spread of smoke and fire.
DON’T FIGHT A FIRE UNLESS:

- The fire is small and not spreading.
- You can get out fast.
- You have the right fire extinguisher.
- You know how to use the fire extinguisher.
- Exit by the closest, fastest and safest route.
When Not to Fight a Fire

- **RAC of RACE** has not been completed
- Improper extinguisher or equipment
- Fire has spread beyond its point of origin or past incipient stage
- Instincts tell you to **GET OUT!!**
Classes of Fire

**Class A** – ordinary combustibles such as wood, paper, cloth, rubber or certain types of plastic.

**Class B** – flammable or combustible gases and liquids such as gasoline, kerosene, paint, paint thinners or propane.

**Class C** – energized electrical equipment such as appliances, switches or computers.

NEVER USE WATER ON CLASS B AND C FIRES
Fire Extinguisher Use

PASS

- Pull the pin
- Aim the extinguisher’s hose or nozzle at the bottom of the fire
- Squeeze the handle
- Sweep it slowly back and forth, covering the entire fire with extinguishing substance
FIRE EXTINGUISHER LOCATIONS
Fire Alarm Equipment

- Fire Alarm Pull Stations
- Kitchen Fire Extinguishing System Button
- Fire Alarm Panel
FIRE WARDEN

# 1 RESPONSIBILITY

- EVACUATE THE BUILDING!!!!!!
  - Safely
  - As fast as possible
- Ensure all doors are closed.
- Ensure everyone evacuates to the Dumpster evacuation location.
FIRE WARDEN RESPONSIBILITIES

- Be familiar with locations of fire extinguishers, fire alarm pull stations, exits, and other emergency equipment.
- Monitor building for fire safety problems (e.g., missing fire extinguishers, exit signs not working, blocked exits, build up of combustible materials.)
- Encourage students, faculty, and staff to exit building when alarm sounds.
- Redirect occupants to alternate exits, if primary exits are blocked by smoke, fire, or just too many people using them.
- Assist mobility impaired persons. If unable to safely evacuate them from the building, advise emergency responders of location of person.
- Go to designated assembly area (By Dumpsters in Parking Lot).
- Ensure personnel do not re-enter building, and insist people move away from building.
FIRE WARDEN RESPONSIBILITIES

- Report any missing staff, faculty or patrons who refuse to leave building to emergency responder (*RFD SAFETY OFFICER*) will be wearing vest.

- Report smoke or fire conditions to emergency responder.

- Wait for “all clear.” Just because alarms are not going off doesn’t mean the building is safe to enter. *Must Coordinate with the RFD Emergency Manager & Safety Officer.*

**STAY CALM !!!!!!!**
**DO's**

- Know where the fire alarm pull box, extinguishers, and exits are located.
- Assist anyone in the immediate area to evacuate.
- Advise responders of those not leaving the building.

**DON'Ts**

- Use a fire extinguisher unless you are trained.
- Search the building trying to find people.
- Argue with persons refusing to leave.
Evacuation of Persons with Disabilities

- Mobility Impaired – Have someone assist them proceed to the designated evacuation area.

- Hearing Impaired – Turn lights on and off to gain attention, indicate directions with gestures, or write a note to evacuate.

- Visually Impaired – Announce emergency, offer your arm for guidance, announce where you are going and obstacles that you encounter along the way.
EMERGENCY ASSEMBLY LOCATION

DO NOT GO TO YOUR VEHICLE OR STAND AROUND THE BUILDING

ONLY GO TO THIS LOCATION NEXT TO THE DUMPSTERS
CONFUSING EGRESS AREAS
What prevention measures are being taken?

- Ruidoso Fire Department annual fire inspections.
- Regularly scheduled fire drills
- Quarterly fire extinguisher inspection, fire alarm and sprinkler testing.
- Facilities Department performing monthly fire extinguisher and emergency exit and lighting testing.
- Safety and Security Committee working on emergency egress plans for all rooms.
- Fire Warden Training, Staff, Faculty, and Student Awareness Training.
EMERGENCY ESCAPE ROUTE
EMERGENCY ESCAPE ROUTE
Always evacuate The Building by The closest, fastest, safest exit!!!!!

Everyone MUST evacuate to the parking lot by the dumpsters!!!
IN CASE OF EMERGENCY

Fire Emergency:

• Report
  • Use fire alarm pull boxes to activate the alarm then
  • Notify Others
  • Call 911 from a safe location

• CONFINE
  • Close all doors

EXIT VIA THE NEAREST SAFE EVACUATION ROUTE
  • Feel the upper part of the door, **DO NOT OPEN IF HOT!!!!**
  • Open door slowly if cool, be ready to close it.

MOVE TO EMERGENCY ASSEMBLY LOCATION
  • Report any missing or trapped people to emergency responder.

EMERGENCY ASSEMBLY LOCATION: **DUMPTERS BY BANK BUILDING**

ALL PERSONNEL MUST EVACUATE FROM THE FACILITY WHEN ALARM SOUNDS
Examples of TRAINING OPPORTUNITIES

- Fire Extinguisher Education
- Safety & Security Committee sponsored Health and Safety Basics
- Fire Safety for Staff
- Safety for Administrative and Office Professionals
- CPR/AED Training and Certification
QUESTIONS?